

FULL DETAIL FALL/WINTER 2024/25 ISSUE

YORK ADULT EDUCATION COURSE CATALOG



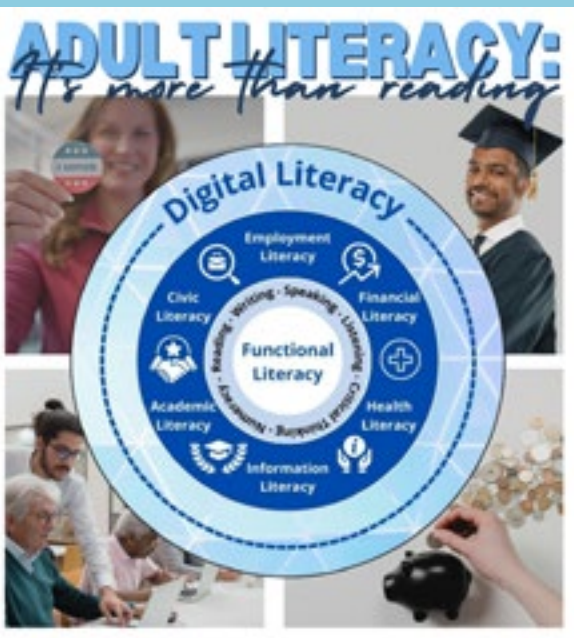
ELEVATE YOUR FUTURE

A CHANGE IN PERSPECTIVE CAN
REDEFINE POSSIBILITIES

A PLACE TO LEARN, GROW, THRIVE

www.yorkadulthoodeducation.org

207.363.7922



Welcome to the York Adult Education course catalog! We are dedicated to fostering adult literacy, which encompasses not only the ability to read but also the development of critical thinking, communication, and problem-solving skills essential for personal and professional growth. Our courses go beyond functional literacy, enhancing skills for all in areas such as finance, health and wellness, civics, workforce, information and digital literacy.

In addition to our focus on literacy, we are proud to support small businesses and entrepreneurs through our diverse certificate and continuing education unit (CEU) courses. These programs are designed to equip individuals with practical skills, innovative strategies, and industry knowledge to succeed in today's competitive market. Whether you're looking to enhance your business acumen or gain specialized expertise, our courses provide the tools and resources to help you achieve your goals.

Thank you for opening this catalog and taking a look at all we have to offer. Be sure to register early, and if you register with a friend you get \$5 off with promo code Friend5. We look forward to helping you elevate your future, however that may look. Please remember: We can help with that!

Warm regards, Lisa Robertson, Director

YORK ADULT EDUCATION 24-7



Online: Yorkadulthoodeducation.org



Chat: On our website



Phone: 207.363.7922



<https://tinyurl.com/YACEupdates>



Facebook: @YorkAdultEd



Twitter: @YorkAdultEd

REGISTER EARLY AND OFTEN!

Pre-registration and payment is required at least one week prior for all courses. Space is not guaranteed until payment is received. Courses may be cancelled due to insufficient enrollment.

LOCATION

Our offices and classroom are located at York Middle School, 30 Organug Rd., York, Me.

OFFICE HOURS


Monday - Wednesday from 8 AM to 8 PM, Thursday 8 AM to 4PM, and Friday by appointment. On holidays and school breaks, the office is closed and no classes are held.

LOOKING FOR A CLASS NOT LISTED HERE?

FIRST: CHECK OUR FULL DETAIL CATALOG ONLINE at www.yorkadulthoodeducation.org

SECOND: Check with our content partners who bring you hundreds more classes than we can list in our catalog.

 **National Digital Equity Center** - Free computer classes! https://digitalequitycenter.org/classes/class_location/york-adult-education/

 **Ed2Go** - Arts and Design, Legal, Teacher PD, Test Prep, Trades and more! Go to www.ed2go.com/yace

WHY AN ABRIDGED PRINTED CATALOG?

We print an abbreviated catalog to responsibly use taxpayer dollars, while relying on online detailed catalogs to effectively inform the community. This approach balances cost efficiency with comprehensive communication strategies by blanketing our community with print.

FULL DETAIL CATALOG ONLINE at www.yorkadulthoodeducation.org!

Save the date for our Graduation and Awards Ceremony
June 5, 2025 6PM

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A CHANGE IN PERSPECTIVE CAN
REDEFINE POSSIBILITIES

LITERACY/ENGLISH LANGUAGE

CLASSES START ANYTIME
WITH ROLLING ADMISSION

TO REGISTER - Click on the course title or call 207.363.7922

ENGLISH LANGUAGE

Joan Halloway & Kristin Maurice

Enhance your speaking, reading, writing, and listening skills in our comprehensive English Language Learning program. Focus on vocabulary, pronunciation, comprehension, and conversation with our structured classes.

Class Schedule:

AM Beginner:

9 - 10:30 am

(Tuesdays and Thursdays)

AM Intermediate/Advanced:

10 - 11:30 am

(Tuesdays and Thursdays)

PM Beginner:

6 - 7:30 pm (Mondays and Wednesdays)

PM Intermediate/Advanced:

7 - 8:30 pm (Mondays and Wednesdays)

To register, please make an appointment by calling 207-363-7922 or emailing horr@yorkschoools.org.

Sep 9 - May 30, FREE.



ENGLISH LANGUAGE TUTORING

Teaching Volunteers

Want to privately improve your English speaking? We can pair you up with a qualified volunteer to help you improve your skills. Students must make a registration appointment by calling 207.363.7922 or emailing horr@yorkschoools.org. By Appointment.

Mon, Tues, Wed, Thur, FREE

INDIVIDUAL TUTORING

Teaching Volunteers

Want to privately improve your reading, math, or speaking skills? We can pair you up with a qualified volunteer to help you improve your skills. **Mon, Tues, Wed, Thur, FREE**

US CITIZENSHIP TEST PREP CLASS

Shawn Cola

This class is for anyone preparing to become a US Citizen. This 15 week class will cover all of the test material through lessons provided to us by United States Citizenship and Immigration Services (USCIS). In this course you will learn about the N-400 Application, practice English reading, writing, speaking, and listening skills for the interview, and learn about US History and US Government. 15 weeks, once a week, 2 hours each.

TBD, FREE

READING FUNDAMENTALS

Joan Halloway

This course is designed to build essential reading skills, focusing on the core components of phonics, sight vocabulary, and fluency. Recognizing the challenges many students face with reading multisyllabic words, the curriculum also includes targeted instruction on spelling, affixes, and root words. Students will receive comprehensive support to enhance their ability to decode and understand complex words, paving the way for improved reading proficiency and confidence. Students must make a registration appointment by calling 207-363-7922, or emailing horr@yorkschoools.org Rolling Admission.

Mon, 5-6pm, Sep 9 - May 30, FREE.

READING AND WRITING BASICS

Joan Halloway

Want to increase your understanding of the news, improve your communication skills for everyday use in the community, or prepare for college or the workplace? This class focuses on basic reading, writing, speaking, and listening skills to help you succeed in life and the workplace. Call to register at 207.363.7922 or email horr@yorkschoools.org. Rolling Admission.

Mon, 6-8pm, Sep 9 - May 30, FREE.

MATH BASICS

Marie Enright

From basic arithmetic (addition, subtraction, multiplication, division, decimals, fractions, and percentages) all the way to real world algebra - this class will provide individualized instruction to help you improve your math skills. Call to register at 207.363.7922 or email horr@yorkschoools.org. Rolling Admission.

Tues, 6-8pm, Sep 10 - May 27, FREE

CLASSES START ANYTIME
WITH ROLLING ADMISSION

HIGH SCHOOL DIPLOMA

TO REGISTER - Click on the course title or call 207.363.7922



Academic Course REGISTRATION PROCESS

Contact Us

Visit our website at:
www.yorkadulthoodeducation.org
Click on "Search Classes."
Enter the course name.
OR call 207.363.7922



Make An Appointment

Choose a date and time to
complete your registration by
visiting the office in-person.



Visit In-Person & Complete Intake Form

Answer questions on participant info,
educational background, and goals.



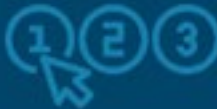
Complete Placement Test

We want to place you in an
appropriate level course and
learn how we can support
your goals!



Choose Courses

Sign up for the courses that
you need to meet your
academic and career goals!



Attend Class

Come to class and work on
the skills needed to meet your
goals. Do your homework and
practice, practice, practice!



HIGH SCHOOL CREDIT COURSES

YAE Instructors

Earn the credits you need to earn your diploma. Call to register at 207.363.7922 or email horr@yorkschoools.org and schedule pre-testing. Rolling Admission.
Reading and Writing, Mon 6-8pm
Math, Tues 6-8pm

Mon, Tues, 6-8pm, Sep 9 - May 29, FREE

HISET DIPLOMA TEST PREP

YAE Instructors

Want to feel more prepared for the HiSET (the testing option similar to GED)? We help prepare you in math, reading, and writing to pass the test! Call to register at 207.363.7922 or email horr@yorkschoools.org and schedule pre-testing. Rolling Admission. The High School Equivalency Test (formerly GED) is five required tests: Reading, Writing, Mathematics, Science, and Social Studies. We offer classes and/or individual tutoring to help you prepare for the tests.

Mon, Tues, 6-8pm, Sep 9 - May 29, FREE



HIGH SCHOOL DIPLOMA READING AND WRITING

Joan Halloway

Brush up on your existing reading and writing skills while building new ones to achieve your high school diploma English credits, or to pass the HiSET Diploma Tests in Reading and Writing. Call to register at 207.363.7922 or email horr@yorkschoools.org. Rolling Admission.

Mon, 6-8pm, Sep 9 - May 30, FREE.



HIGH SCHOOL DIPLOMA MATH PREP

Marie Enright

Brush up on your existing math skills while building new ones to achieve your high school diploma math credits, or to pass the HiSET Diploma Test in math. Call to register at 207.363.7922 or email horr@yorkschoools.org. Rolling Admission.

Tues, 6-8pm, Sep 10 - May 27, FREE

COLLEGE PREP

TO REGISTER - Click on the course title or call 207.363.7922

AN INTRODUCTION TO LOGICAL FALLACIES

ed2go online

This course provides you with an overview of common logical fallacies that students may encounter in the news and in their everyday lives. You will learn examples and techniques to address these fallacies.

Anyday, Anytime, \$44

COLLEGE PREP ENGLISH

Joan Halloway

Want to feel more prepared for college level classes? Need to pass the Accuplacer, ASVAB, or apprenticeship tests? We help develop your reading and writing skills to pass that test or write that paper! Call to register at 207.363.7922 or email horr@yorkschoools.org. Rolling Admission.

Mon, 6-8pm, Sep 9 - May 30, FREE.

COLLEGE PREP MATH

Marie Enright

Want to feel more prepared for college level classes? Need to pass the Accuplacer, ASVAB, or apprenticeship tests? We help develop your math skills to pass that test! Call to register at 207.363.7922 or email horr@york-schools.org. Rolling Admission.

Tues, 6-8pm, Sep 10 - May 27, FREE

BASIC COMPUTER SKILLS TESTING

NorthStar Testing and Training

This comprehensive assessment will let you know if you have the computer skills needed to be successful in school, at work, and at home. After testing, we can help you design a learning plan. Call to register 207.363.7922.

Anytime, Anyday, FREE

IEPS, TRANSITION PLANS, AND FURTHER EDUCATION/TRAINING

Heather Orr

As students with special needs prepare to transition from high school to further education or training, understanding how their Individualized Education Programs (IEPs) and transition plans can support them in post-secondary settings is crucial. This workshop is designed to provide students and their families with essential information about carrying these plans into their future endeavors. The workshop will cover the role of IEPs in higher education and vocational training settings, how to communicate effectively with post-secondary institutions, and strategies for advocating for necessary services and supports.

Tue, 6:30-8pm, Nov 5 or Feb 4, FREE

DUAL ENROLLMENT: LEARN MORE WHILE SAVING \$\$\$

Lisa Robertson, YCCC Staff, and Community Panel

High School juniors and seniors can take up to 8 classes (24 credits) for FREE at the University of Maine and Maine Community College System. High school juniors, seniors, and parents are invited to join the discussion to learn more about Maine's Early College Opportunities, CLEP, and other ways to earn credit for college, while saving thousands of dollars! The benefit is not just in the monetary savings; save time, learn skills to prepare for success in college, and gain the confidence to reach for your dreams! Watch the Recorded Webcast.

Anytime, Anyday, FREE



START WRITING:

A QUICK INTRO TO CREATIVE WRITING

Jill Braceland

Start writing that great American novel that rests within each of us. Learn about a writer's notebook, pre-writing process, poetry, and publication issues. Enjoy two sessions of exploring creative writing in a friendly environment. Two sessions of two hours Jill Braceland has been successfully delivering seminars in organizing and writing topics to adult ed programs in the local area. Her seminars have a reputation of being interactive and practical, and are presented in an easy, friendly manner.

Tue, Oct 8 & 15, 6-8pm, \$49

INDIVIDUALIZED CAREER COUNSELING

Looking for guidance in order to find your path to a career? Planning a career change? Diane can help! Get together with Kate to discuss career goals, create a personal mission and vision statement, practice interview techniques, improve your online presence, and/or choose new online job search sites. By Appointment.

Anytime, Anyday, FREE

WRITE A GREAT RESUME: 1-ON-1

Whether you have never written a resume, or just need to update one, this course will teach you the best ways to present your experience, skills, and career goals. In this challenging employment market, your resume must reflect your skills in a way that will ensure that you will be contacted for an interview. By Appointment.

Anyday, You Pick, FREE

VOICE-OVER CLASS ONLINE VIA ZOOM

Lisa Foster

In what could be the most enlightening webinar you've ever taken, our instructor and professional voice coach will show you how you can actually begin using your speaking voice for commercials, films, videos, and more. Most people go about it the wrong way. In this introductory class, you will learn about a unique, outside the box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer you've been looking for. In addition to online instruction, you will be given the opportunity to book a 1-on-1 script read and voice evaluation via telephone with your instructor for the following day. This class will be presented via Zoom, you will receive a link the 24 hours prior to the class.

Tue, Oct 29, 6:30-8:30pm, \$39

Wed, Nov 20, 6:30-8:30pm, \$39

Tue, Feb 11, 6:30-8:30pm, \$39

Wed, May 7, 6:30-8:30pm, \$39

WOWI CAREER ASSESSMENT

Lynn Sheehan

The WOWI (World of Work Inventory) Career Assessment takes into account your skills, interests, and work style. After you take the assessment, a trained WOWI professional will interpret the results with you. You will then meet one-on-one and find out what job(s) you are best suited for. This WOWI service is kept free for you due to the generosity of a grant through the Maine Department of Education. Please complete this brief survey for the DOE and the WOWI is free. If you'd rather not, then the cost is \$75. The counseling time can be in person at the York Adult Education, or livestreamed on your computer.

Anytime, Anyday, FREE



FINDING A PURPOSE IN YOUR CAREER

MindEdge

Whether you're just starting out in the workforce or changing careers, it is important to understand how the job you perform contributes to your sense of fulfillment in life.

Online Anytime, 3 hr course, \$49

REALTOR SALES AGENT INFO SESSION

Mike Mullett

Learn about the Realtor Sales Agent course and what it takes to pass the licensing exam to become a real estate agent.

TBD



REALTOR SALES AGENT ONLINE COURSE

Mike Mullett

This 55-hour remote learning real estate agent course, approved by the Maine Real Estate Commission, is a prerequisite to taking the Pearson VUE state licensing exam. Based on the book, Introduction to a Successful Career in Maine Real Estate, by Charles "Kim" Coit, its content includes material that is basic to the practice of real estate in Maine.

Anyday, Anytime, \$399

HEALTHCARE CAREERS

TO REGISTER - Click on the course title or call 207.363.7922

CPR/FIRST AID/AED TRAINING

Maria Romano

This American Heart Association (AHA) Heartsaver First Aid/CPR/AED course uses a combination of video, lecture, and guided skill practice to teach participants to respond to cardiac and other health related emergency situations. Topics include basic first aid, response to environmental emergencies, warning signs of heart attack and stroke, CPR including AED training, and foreign object airway obstruction for adults, children, and infants. Certification is valid for two years. Participants should dress in comfortably fitting clothing that allows for movement, as the class includes both desk and floor work. No written test.

Thur, Nov 7, 12-4:30pm, \$120

BHP CERTIFICATION

Woodfords Family Services

Looking for in meaningful work? Our community needs individuals who want to make a difference in a child's life. Children's Behavioral Health Services are vital to Maine's children with Intellectual Disabilities, Autism and Mental Health Disorders and their families. As an integral part of the child's treatment team, a Certified Behavioral Health Professional (BHP) has the opportunity to make an immediate impact while helping a child grow and develop to their full potential. This training will prepare you for employment through local social services agencies and equip you to work with children who qualify for services. The program can be started at any time and finished at your own pace. Learners must complete all 12 online modules to be eligible to attend the Live Day on Friday Oct 11th from 8:30-4:40pm. Once the modules are completed, you will receive FREE online blood-borne pathogen training. Child and Adult First Aid CPR certification is required (cost is not included). In just 40 hours, our FREE remote training program can get you certified and on your way to a life-changing profession. Must be a Maine resident, and at least 18 years old with a high school diploma (or equivalent) to become certified.

Fri, Oct 11, 8:30am-4:30pm, FREE

CERTIFIED NURSING ASSISTANT (CNA)

Delcia Allain, Durgin Pines

Looking for a career in the medical field caring for people? Our instructors ensure that each person not only understands the content but can personally care for people as if they were family.

Earn-as-you-learn with Durgin Pines or York Hospital and the class is FREE or pay-for-your-course options (\$1250).

FMI: Call 207.363.7922 to schedule the required pre-assessment, orientation and interview.



PHLEBOTOMY

Academy of Medical Professions

Become Nationally Certified in 10 weeks as a Phlebotomy Technician. Our course is all-inclusive and prepares you for national certification with live classes via Zoom and in-person skills labs. You will be able to perform basic phlebotomy procedures, evaluate patients for ability to withstand venipuncture procedure, explain the procedure and answer patient questions, perform basic point of care testing, such as blood glucose levels on patients, prepare blood, urine, and other body fluid specimens for testing according to established standards. \$3,500 includes Certified Phlebotomy Technician (CPT) national certification through NHA, books, resume and job assistance. Payment plans available. Live Classes meet TU/TH 5:30-8:30 PM **Tue/Thu, Oct 29, 5:30-8:30pm, \$3,500**

MEDICAL CODING

Academy of Medical Professions

20-week, in-depth medical coding for CPC certification through AAPC. This program is designed to teach all aspects of medical coding, provide you with the skills needed to become nationally certified and get into the job market as a Certified Professional Coder. This certificate program includes Medical Terminology, Anatomy Physiology, 2 CPC-A exam attempts, AAPC membership, 3 practice CPC tests and all books. Basic computer skills are required; \$3,950. Adding Practicode 10-week online program) will remove the apprenticeship designation from the CPC credential; \$5,150. Payment plans available.

Thu, Oct 17, 5:30-8:30pm, \$3,050 (Add Practicode, \$5150)

FALL 2024 WINTER 2025

HEALTHCARE CAREERS


TO REGISTER - Click on the course title or call 207.363.7922

DENTAL ASSISTING

Academy of Medical Professions

12-week Certificate program in Dental Assisting for one of the most high-demand careers. This program is designed to teach all aspects of dental assisting and provide you with the skills you need to work in this field and pass a national certificate exam.

This program is taught by a Dentist and includes an opportunity for internships. We now offer an option for Lab days, please ask for more details! The price of the course includes all books, exam preparation materials and fees for the DANB RHS® certificate program. Upon passing the DANB RHS®, you will receive a certificate of knowledge based on competency for that component from DANB.

 **Ask us about the \$1000 scholarship from Northeast Delta Dental!**

Mon, Sept 16, 6-8pm, \$3,200

PHARMACY TECHNICIAN CERTIFICATE

Academy of Medical Professions

All Inclusive 14-week program. This program has two options: entirely online, or our new live via Zoom class that meets weekly. Pharmacy Technician is one of the fastest growing jobs in health care today. In this course, you will learn everything from the role of the technician in the pharmacy setting, to the basic sciences at the core of pharmacy practice, to preparing for the PTCB exam. You will learn complete drug information that includes proper name, spelling and pronunciation, drug class, generic and trade name, route of administration, dosage and more of hundreds of drugs. You will be able to identify pills on sight with pill photos, gain a better understanding of how certain drugs work within the body with a concise review of relevant anatomy and physiology, and stay up to date with cutting-edge pharmacy practice with the latest information on new drugs, regulations, HIPAA guidelines and safety procedures. \$2,850. All materials included including PTCB National Certification (CPhT) Exam fee. Payment plans available.

Anytime Online, \$2,850

MEDICAL TRANSCRIPTION

Academy of Medical Professions

Medical transcription is a desired field for most people trying to work at home. Strong typing, computer, and English grammar skills are essential. Medical terminology, formats, rules and regulations, jobs, calculation of pay, confidentiality, and tricks of the trade, all equipment, reference books, and course books are provided with the course fee. Classes are online for 16 weeks with a completion of 16 weeks to 6-month options. This is a State Certified Program, and you will receive a Certificate of Completion and Letter of Recommendation upon graduation, resumes and how to obtain a job are covered in this program. Program includes medical terminology, Anatomy Physiology, and transcription. \$3200, includes everything for the course and the field. Required: typing skills above 60 WPM, Microsoft Word Proficient Online Anytime, Self-Paced.

Anyday, Anytime Online, \$3,200

MEDICAL OFFICE SPECIALIST- ADMINISTRATIVE MEDICAL ASSISTANT

Academy of Medical Professions

16-week certification course: This course provides practical real-world skills essential for success in the healthcare field and meets entirely online. This all-inclusive course consists of Medical Terminology, Medical Front Office Skills, Electronic Medical Records Boot Camp, and Medical Billing. In addition, upon completion of all courses, you will sit for your CMAA (Certified Medical Administrative Assistant) Certification exam through the National Healthcareer Association (NHA). \$3200 includes national certification, all books, fees, and resume and job assistance. Payment plans available. Live Classes meet Wednesdays 5:30-7:30 PM OR Online Anytime, Self-Paced.

Wed, Oct 16, 5:30-7:30pm, \$3,200

BUSINESS AND ENTREPRENEURSHIP

TO REGISTER - Click on the course title or call 207.363.7922

STARTING A BUSINESS

My Own Business Institute (MOBI)

MOBI's most popular course is designed for the entrepreneur who wants to start a business. Our fifteen sessions cover everything you need to know to launch your new business including how to write a business plan.

Anyday, Anytime, FREE



BUSINESS EXPANSION

My Own Business Institute (MOBI)

This course is for established business owners to help take your business to the next level. Strengthen your operations, seize opportunities and plan for the future. **Anyday, Anytime, FREE**



QUICK START

ENTREPRENEUR

My Own Business Institute (MOBI)

This Quick Start Entrepreneur program includes the 10 most important and essential sessions from our Starting a Business and Business Expansion courses to help you accelerate your entrepreneurial education. In addition, there are six bonus sessions, on new topics that can help support your business.

Anyday, Anytime, FREE

HUNDREDS OF CLASSES ONLINE

Learn at your own pace
in the comfort of your home or office.

[SCU.EDU/MOBI/](https://scu.edu/mobi/)
[ED2GO.COM/YACE](https://ed2go.com/yace)

SALES AND MARKETING BADGE SHORT COURSE

My Own Business Institute (MOBI)

An abbreviated course consisting of MOBI's 7 most essential sales and marketing sessions from their full selection of courses.

Anyday, Anytime, FREE

WORKING FOR YOU AND YOUR BUSINESS

Fred Diehl

This workshop is designed to help small-business owners understand the financial strategies and tools available to help run their business more effectively. Topics include: Various banking, retirement plan and insurance options, valuable strategies that can help you create value outside your business and strategies for building and preserving your business.

Tue, Dec 10, 6-7pm, FREE

LEADING TEAMS

MindEdge online

Leading a team through any task or project requires special skills, and an understanding of the team dynamic and politics. This introductory-level course for managers or anyone interested in leading teams, addresses the key issues surrounding leadership in a team environment, where responsibility, accountability, communication, and leadership are shared.

Anyday, Anytime, \$79

ACCOUNTING AND FINANCIAL MANAGEMENT CLINIC: ONE-ON-ONE MENTORING AND COACHING

David Nosnik, CPA

Look no further! We're here to empower you with the knowledge and skills you need to take control of your business finances. Personalized Coaching: Get 1-on-1 support tailored to your business's unique needs with David Nosnik, CPA; a seasoned financial pro with years of experience helping small businesses grow profitably. Gain actionable strategies for efficient accounting, budgeting, and financial analysis. You pick the date and a one hour block on Wednesday between 5pm to 8pm. David will be in contact to set up the zoom session.

Wed, 5-8pm, You Pick, \$29

BUSINESS AND ENTREPRENEURSHIP

TO REGISTER - Click on the course title or call 207.363.7922

BODY LANGUAGE FOR LEADERS

MindEdge online

At the core of strong leadership is the ability to communicate effectively. But many leaders focus solely on their spoken words while ignoring the impact of their nonverbal cues, including facial expressions, hand gestures, body movements, and eye gaze. By understanding the impact of body language, leaders can learn how to communicate in a way that builds and sustains positive relationships with employees, clients, and business partners. This course will provide leaders with tips for reading body language and using it to exude both strength and warmth. The course also addresses gender stereotypes and cross-cultural body language and explores the role of body language in virtual communication.

Anyday, Anytime, \$79



HR FUNDAMENTALS FOR SMALL BUSINESSES

MindEdge online

The people who make up your business are among your most valuable assets. Proper management of those human resources is critical for creating and sustaining a skilled and engaged workforce, developing a positive business culture, and generating a competitive advantage. Human resource personnel are involved in tasks like recruiting, selecting, compensating, training, developing, and disciplining employees. Who carries out these tasks varies depending on a business' size and organization. Large organizations may have a dedicated HR manager or even an entire HR department. In smaller businesses, on the other hand, HR responsibilities may be carried out by the CEO or business owner, delegated to staff, or outsourced. This course reviews key areas in human resource management, like crafting job descriptions, finding the right people for those jobs, fairly compensating employees, and responding to performance issues. We also survey important employment laws and some best practices for creating a workplace that is safe and healthy for employees. Experts provide commentary and share their personal experiences relat-

STARTING AN ONLINE STORE

MindEdge online

The emergence of eCommerce has dramatically reshaped the modern marketplace. Business owners are no longer anchored to a physical store—or stuck paying the overhead costs to operate them. Whether you know exactly what you want to sell or are still fishing around for ideas, this course will guide you through the process of generating product ideas, performing market and audience research, organizing a sourcing process, finding the best eCommerce platform, developing a shipping and fulfillment strategy, and marketing your online store to boost traffic and sales.

Anyday, Anytime, \$29

START AN ARTS & CRAFTS BUSINESS

ed2go online

Learn how to start your own arts and crafts business from a professional artist. Start Dates: July 17, Aug 14, Sep 11, Oct 16.

Anyday, Anytime, \$129

BECOMING A GRANT CONSULTANT

ed2go online

Increase your income while working from home by starting a grant writing consulting business. Start Dates: July 17, Aug 14, Sep 11, Oct 16.

Anyday, Anytime, \$135

WE CAN HELP WITH THAT! REALLY, WE CAN!

York Adult Education offers individual assistance with technology, college applications, navigating local resources, and school/parent communications, customized business training, activities to build group dynamics, and foster curiosity.

If you (or your business) are looking for help with something, contact us, we can help with that!
www.yorkadulthoodeducation.org, 207.363.7922, or email lrobertson@yorkschoools.org.

TECHNOLOGY

TO REGISTER - Click on the course title or call 207.363.7922

EXCEL BASICS

Val Landry

During this workshop, you will learn how to navigate a simple Excel worksheet, enter data in a worksheet, use basic math functions, do basic formatting, how to replicate data, use built-in functions and work with columns and rows. The design of the course is that you'll attend the class and also do 2-3 hours of work between sessions which greatly enhances your learning. This is a live online class using ZOOM.

Thu, Oct 3-17, 8:30-11:30am, \$89

Thu, Feb 6-20, 8:30-11:30am, \$89

EXCEL INTERMEDIATE

Val Landry

During this session, you will learn how to navigate multiple worksheets, save your workbook, create formulas, use functions, change the layout of your worksheet, and how to create practical worksheets. The design of this course includes 2-3 hours of work with the software between sessions to gain maximum benefit from the sessions. Some examples of using Microsoft Excel as a Practical Tool: - Grocery Shopping List - Quickly create a weekly grocery shopping list. What a time saver! - Contractor Estimate Calculator - Great tool for any contractor who has to provide estimates for customers. -Household Budget & Create a monthly budget of your household expenditures. This is a live online class using ZOOM.

Thu, Oct 31-Nov14, 8:30-11:30am, \$89

Thu, Mar 6-20, 8:30-11:30am, \$89

EXCEL ADVANCED

Val Landry

During this session, you will learn how to hide data, split and freeze a window, create ranges, understand the name manager, learn additional functions, copy and paste special, sort data, and learn the power of filters. The design of this course includes 2-3 hours of work with the software between sessions to gain maximum benefit from the sessions. This is a live online class using ZOOM.

Thu, Dec 5-19, 8:30-11:30am, \$89

Thu, Apr 3-17, 8:30-11:30am, \$89



10



EXCEL POWER TOOLS

Val Landry

Power Query allows you to import and shape data. It has an easy to use interface, powerful tools to import and clean data. Power Pivot allows data modeling and calculations. It easily handles millions of rows of data and has modeling tools for efficient data storage and analysis. Power BI (Business Intelligence) is a complete business intelligence tool. It features incredible visual options, has simple built-in interactive options, fantastic graphs and allows easy sharing of data. The design of this course includes 2-3 hours of work with the software between sessions to gain maximum benefit from the sessions. This is an online class using ZOOM.

Thu, Jan 9-23@8:30-11:30am, \$89

Thu, May 1-15, 8:30-11:30am, \$89

BASIC ACCOUNTING AND QUICKBOOKS

Val Landry

During these three sessions you will learn basic accounting principles and how to apply them to setting up QuickBooks online for a small business or organization. The design of the course is that you'll attend the class and also do 2-3 hours of work between sessions which greatly enhances your learning. For this workshop, you have the option to receive a yearlong subscription to QB online. This is a live online class using ZOOM.

Tue, Oct 1-15, 8:30-11:30am, \$89

Tue, Feb 4-18, 8:30-11:30am, \$89

Tue, Apr 1-15, 8:30-11:30am, \$89



FALL 2024 WINTER 2025

TO REGISTER - Click on the course title or call 207.363.7922

PHOTOSHOP, INDESIGN, ILLUSTRATOR, ONE-ON-ONE

Rob Underwood



Elevate your Adobe skills with personalized one-on-one instruction from Adobe Certified Instructor Rob Underwood. This exclusive training package offers two one-hour sessions, customized to meet your specific needs and interests. You choose the date, time, and topics you want to focus on, ensuring a tailored learning experience that fits your schedule and goals. Whether you're a beginner looking to get started or an experienced user aiming to master advanced techniques, this personalized training will help you achieve your Adobe goals at your own pace. Join Rob for expert guidance and take your Adobe skills to the next level! \$69 for two hours of on-on-one instruction. **Anytime, Anyday, \$69 for 2hr**

PREMIERE: CRASH COURSE

Griffin Cusick

Want to take your video editing to the next level? This is your chance to get the basics of the industry standard editing software. **Tue, Oct 1, 5-7pm, \$25**

CREATING VIDEO CONTENT

Griffin Cusick

Want to make your videos feel a little more professional? We're here to help with all things video, whether it's for a business, family, or a personal project; all you really need is a cell phone! **Tue, Nov 12, 5-7pm, \$25**

DIGITAL MARKETING STRATEGY

MindEdge online

As consumers increasingly turn to the digital marketplace, organizations recognize that they can better reach and connect with their customers, clients, or prospects through digital marketing. Benefits of effective digital marketing include: improved brand perception, more efficient lead generation, and better customer satisfaction levels. This course offers a step-by-step process of creating a digital marketing strategy, and metrics. **Anyday, Anytime, \$79**

FALL 2024 WINTER 2025 | www.yorkadulthoodeducation.org

EXPLORE A CAREER IN CYBERSECURITY

ed2go online

This course will give you the knowledge to help you decide whether a career in cybersecurity is right for you. This course is designed to explore the basics of cybersecurity and the types of jobs found in the cybersecurity field.

Start Dates: July 17, Aug 14, Sep 11, Oct 16
Anyday, Anytime online, \$129



SEARCH ENGINE OPTIMIZATION

MindEdge online

Search Engine Optimization (SEO) encompasses the practices and metrics of trying to increase a web site's ranking with search engines. This course will engage learners through a variety of assignments that span the history and technology of the World Wide Web. These aspects are then incorporated into real-world scenarios that challenge students to apply what they have learned. **Anyday, Anytime, \$79**



GROW YOUR DIGITAL SKILLS!



LEARN MORE



NATIONAL DIGITAL EQUITY CENTER

At York Adult Education, we are proud to partner with the National Digital Equity Center to offer in-person technology classes designed to bridge the digital divide. Our hands-on classes provide participants with essential digital skills, covering a range of topics from basic computer literacy to advanced software applications. Whether you're looking to improve your internet skills, learn how to use new devices, or explore online safety, our supportive and knowledgeable instructors are here to help. Join us in our classroom and empower yourself with the digital tools necessary for personal and professional success in today's connected world.

Many classes, check them out online, FREE

FINANCE

TO REGISTER - Click on the course title or call 207.363.7922

FREE FINANCE WORKSHOPS
Virtually and only 1 hour!



FINANCE AUTHORITY OF MAINE COLLEGE SAVINGS OPTIONS FOR HIGHER EDUCATION

Maire Pelletier, College Savings Counselor from the Finance Authority of Maine

Is higher education in your family's future? Join a college savings specialist from the Finance Authority of Maine to talk about planning and saving for higher education. In this 1 hour long workshop, we will cover how to discern the Net Price; (what you'll actually pay) vs the Sticker Price when planning for higher education expenses, and the aspirational and financial benefits of savings for students of all ages. You'll be introduced to several options available when saving for higher education, such as Coverdell, UTMA/UGMA accounts, and the program highlights of Maine's Section 529 plan, NextGen 529.

Mon, Oct 7, 6-7pm, FREE

PLANNING AND PAYING FOR COLLEGE

Jessica Whittier, College Access Counselor from Finance Authority of Maine

Do you have children who will be looking at college in the next few years or might you be thinking of returning to school yourself? Start thinking about the college financial aid process and ways to boost college savings. The earlier you start, the more confident and relaxed you will feel when it is time to apply for financial aid.

Mon, Dec 2, 7-8pm, FREE

ADULTING 101: MONEY

FAME - Finance Authority of Maine

Adulting is tough. Finances can be one of the trickiest parts of adulthood. Whether you've been Adulting for decades or are just getting started, banking basics, spending plans, credit scores and budgeting tools are available to make things a little bit easier. Join Steve Kautz, Financial Education Programs Specialist from the Finance Authority of Maine for this 1-hour virtual workshop as we explore fundamental money skills.

Wed, Oct 9, 6:30-7:30pm, FREE

12

SUCCESSFUL SCHOLARSHIP SEARCHES AND APPLICATIONS

Jessica Whittier, College Access Counselor from Finance Authority of Maine

Scholarships can go a long way in helping students cover college costs, but being successful in the scholarship application process can take some work. In this session you'll learn to build and work your own scholarship application plan. You'll also learn about and try out different scholarship websites, learn how to best use a scholarship information tracker, and learn to avoid some of the challenges of the scholarship process.

Wed, Sep 18, 7-8pm, FREE

STUDENT LOAN REPAYMENT STRATEGIES AND PRO TIPS

Join Nikki Vachon, College Access Counselor from the Finance Authority of Maine

The student loan program that can be powerful in helping you achieve your financial goals but also can be confusing. If you are struggling with your payments, did you know there are several income-based repayment plans as well as deferment or forbearance? Did you know you could get .25% off your interest rate if you sign up for auto-debit on your federal loans? Do you know you can work towards loan forgiveness now if you work for a non-profit, government or tribal agency? Whether you have recently graduated from college or have been repaying your students loans for a long time, join us to learn how to best manage your student loan repayment.

Wed, Nov 13, 6-7pm, Free

ADULTING 102: MONEY GROWS

FAME - Finance Authority of Maine

So, you're on a budget, managing a bank account, and wondering about the next steps in your financial journey. In Adulting 102, we will look at the differences between saving and investing, and if you are ready to invest, how to get started. Other topics will include protecting your assets (insurance), advanced budgeting, and understanding the role economics plays in our financial life.

Wed, Oct 23, 6:30-7:30pm, FREE

FALL 2024 WINTER 2025

FINANCE OVER A LIFETIME

TO REGISTER - Click on the course title or call 207.363.7922

ESTATE PLANNING

Kathryn Bedell, Esq.

This class will begin with an overview of basic estate planning, including wills, powers of attorney, and health care directives. You will then explore how revocable trusts can help avoid probate and protect your privacy, and how irrevocable trusts can safeguard your assets from nursing home or MaineCare (Medicaid) liens. The discussion will also cover strategies to protect assets from life events such as business failure or the divorce of adult children. Kathryn Bedell, a lawyer based in York, Maine, will lead the class. With 31 years of experience, Kathryn specializes in estate planning, asset preservation, and probate matters.

Wed, Nov 20, 6-8pm, \$19

THE FOUR PILLARS OF RETIREMENT

Fred Diehl

This seminar provides an in-depth look at “The Four Pillars of the New Retirement” (health, family, purpose and finances). Attendees will be empowered to think through their own circumstances, goals and challenges so that they can take action today that impacts their quality of life in retirement.

Tue, Oct 22, 6-7pm, FREE

OUTSMART THE SCAMMERS

Fred Diehl

The Outsmart the Scammers seminar will discuss how to spot certain red flags that may indicate a fraudulent encounter, resources individuals can turn to in the event they or a loved one are targeted, and steps attendees can take now for protection.

Tue, Oct 1, 6-7pm, FREE

WHAT HAPPENS AFTER THE PAYCHECKS STOP?

Fred Diehl

This presentation will examine how to budget for retirement expenses, potential sources of retirement income and potential risks to retirement income such as LTC and health care costs.

Tue, Nov 12, 6-7pm, FREE

MEDICARE ANNUAL ENROLLMENT TIPS

Tim Harrigan

Do you have questions about Medicare? This informative, lively educational event will help you understand the basics of Medicare in relatable, easy-to-understand language. In addition, you will receive useful tips about how to choose a plan best suited to you in time for the Annual Enrollment Period (AEP) beginning October 15th.

Mon, Oct 7, 6-7:30pm, \$15

TAX-FREE INVESTING: IT'S NOT WHAT YOU MAKE, IT'S WHAT YOU KEEP

Fred Diehl

This course is designed to help inform individuals of the benefits and considerations of choosing investments that offer tax advantages. Participants will learn: Tax-advantaged investments and their features, tax-free investment returns vs. taxable investment returns, and how tax-free investing can help you achieve your goals faster.

Tue, Jan 14, 6-7pm, FREE

WORKING FOR YOU AND YOUR BUSINESS

Fred Diehl

This workshop is designed to help small-business owners understand the financial strategies and tools available to help run their business more effectively. Topics include: Various banking, retirement plan and insurance options, valuable strategies that can help you create value outside your business and strategies for building and preserving your business.

Tue, Dec 10, 6-7pm, FREE

FOUNDATIONS OF INVESTING

Fred Diehl

Foundations of Investing is an educational program for people who are either new to investing or need a refresher. Participants will learn: The importance of developing a strategy, The impact of asset allocation, The influence of inflation on your long-term goals.

Tue, Sep 10, 6-7pm, FREE



MUSIC

TO REGISTER - Click on the course title or call 207.363.7922

PRIVATE PIANO LESSONS

Susan Frank

Have you always wanted to learn to play the piano, or did you start when you were young and wish to continue your journey? Now is the perfect time to pursue your passion! Enroll in our private in-person piano lessons on our beautiful baby grand, available in packages of four, half hour lessons, and discover how much you can achieve. Whether you're a beginner or looking to enhance your skills, these tailored lessons will help you reach your musical goals.

Mon or Tues, 2:30, 3:00, or 3:30, You Pick, \$120

INSTANT GUITAR FOR HOPELESSLY BUSY PEOPLE

Craig Coffman

In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment, and you won't have to take private lessons to do it. This crash course will teach you some basic chords and get you playing along with your favorite songs right away. The fee includes the online book, online follow-up lessons, a recording of the class and also an optional periodic question-and-answer session. Class is held online using Zoom and is partly hands-on instruction and partly lecture/demonstration.

Sat, Nov 9, 1-3pm, \$69

INSTANT PIANO FOR HOPELESSLY BUSY PEOPLE

Craig Coffman

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Learn to play piano the way professionals do—using chords. The chord method is LOTS of fun and dramatically easier to learn than reading notes. Fee includes the online book, online follow up lessons, a recording of the class and also an optional periodic question and answer session. Class is held online using zoom and is partly hands on instruction and partly lecture demonstration.

Sat, Nov 9, 9am-12pm, \$69

PLAY THE UKULELE -

THE JOURNEY BEGINS HERE!

Duncan Perry

Learn to play the ukulele! It has never been more popular and you don't even need to know how to read music! On the uke you can knock out folk music, rock, blues, jazz, pop, country, tunes old and new -- even classical music. Duncan Perry, who has taught more than 900 students of all ages, will introduce you to essential chords and playing skills using familiar songs. You will need a playable ukulele and an electronic tuner or a tuner app. If you don't own a ukulele, please contact us for information. What are you waiting for? Grab a uke and get ready for a musical adventure, then spread the joy! Class is held online using zoom and is partly hands on instruction and partly lecture demonstration.

Tue, Sep 24-Oct 15, 6-7:30pm, \$89

Wed, Oct 23-Nov 13, 6-7:30pm, \$89

Tue, Nov 19-Dec 10, 6-7:30pm, \$89

Wed, Feb 5-26, 6-7:30pm, \$89

Tue, Mar 4-25, 6-7:30pm, \$89

Wed, April 16-May 7, 6-7:30pm, \$89

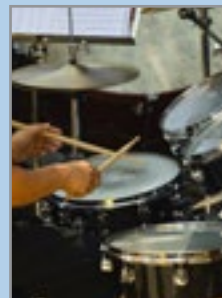
Tue, May 13-Jun 3, 6-7:30pm, \$89

PRIVATE DRUMMING LESSONS

Tim Sheehan

Discover the joy of rhythm in our Beginner Drumming Class! Participants will explore basic drumming techniques, rhythms, and patterns while having fun in a supportive environment. No prior experience is required—just bring your enthusiasm and get ready to drum! This 1-on-1 session gives you four, half hour lessons on a drum kit.

Anyday, Anytime, You Pick, \$120



DANCE & LANGUAGE

TO REGISTER - Click on the course title or call 207.363.7922

iHOLA, MIS AMIGOS! INTRODUCTION TO SPANISH

Isreal Robles

Get started with the foundations of speaking Spanish in this engaging online course. Build your listening skills and practice essential phrases through dialogues and a variety of exercises. This class, conducted via Google Meet, offers a comprehensive introduction to Spanish, making it perfect for beginners looking to develop their language skills in a flexible and interactive environment. Join us and start your journey to fluency today!

Wed, Oct 9-Nov 13, 6-7:30pm, \$49

DISCOVER SIGN LANGUAGE

ed2go online

Embark on a journey to master the art of American Sign Language (ASL) and unlock the power of communication with the help of our comprehensive program! In this sign language course, you will learn to skillfully fingerspell, master an array of signs, and confidently engage in conversations using phrases and full sentences. Silent instructional videos throughout the sign language training course provide an immersion in the Deaf experience to showcase proper sign techniques, highlight the importance of facial expressions, and develop fluency for meaningful conversations in this elegant and expressive language. Whether you are interested in learning sign language for personal or professional reasons, our course is perfectly designed to provide a convenient and effective way to achieve your goals. Learn sign language online today!

Start Dates: July 17, Aug 14, Sep 11, Oct 16

Anyday, Anytime online, \$115

BEGINNING CONVERSATIONAL FRENCH

online with ed2go

This course will teach you the proper pronunciation of French words that you can use in your travels and cultural tips about France and other French-speaking countries.

Start Dates: July 17, Aug 14, Sep 11, Oct 16

Anyday, Anytime online, \$115

LATIN DANCING FOR BEGINNERS & BEYOND

Robin Shaw

Get ready to spice up your nights with our Latin Dancing for adults course! In this vibrant 6-week program, you'll learn the sensual Rumba, the lively Cha Cha, and the passionate American Tango. Perfect for beginners, this course will have you moving to the rhythm of the music in no time. Our expert instructors will teach you the essential steps, techniques, and flair of each dance, ensuring you feel confident and ready to hit the dance floor. Whether you're looking to impress at social events or simply want to have fun, this course is your ticket to exciting evenings out on the town.

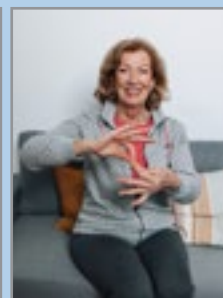
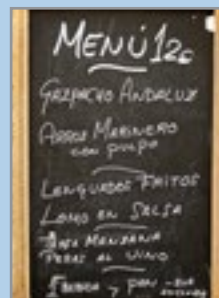
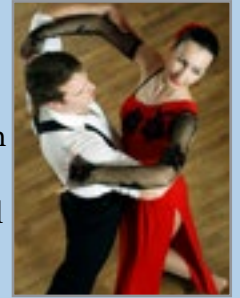
Tue, Sep 17-Oct 22, 7-8pm, \$59

BASIC BALLROOM DANCING FOR BEGINNERS & REVIEW

Robin Shaw

Unleash your inner dancer with our Basic Ballroom Dance course! Over the span of 6 weeks, you'll learn the elegant Waltz, the smooth Foxtrot, and the lively Swing. This class is perfect for beginners who want to experience the joy of ballroom dancing in a supportive and fun environment. Our skilled instructors will guide you through the fundamental steps, techniques, and rhythms of each dance, ensuring you gain confidence on the dance floor. Whether you're preparing for a special event or simply looking to try something new, this course will provide you with the skills and confidence to dance with style and grace.

Wed, Sep 18-Oct 23, 7-8pm, \$59



Introducing

YORK COUNTY

Choose courses from the locations that best fit you!



Biddeford Adult Education

189 Alfred Street
Biddeford, ME 04005
(207) 282-3883
biddeford.maineadulted.org



Kittery Adult Education

12 Williams Ave.
Kittery, ME 03904
(207) 439-5896
kittery.maineadulted.org



Marshwood Adult Education

260 Dow Hwy.
South Berwick, ME 03908
(207) 384-5703
marshwood.maineadulted.org



Massabesic Adult Education

84 West Road
Waterboro, ME 04087
(207) 247-2022
massabesic.maineadulted.org



Noble Adult Education

100 Noble Way
North Berwick, ME 03906
(207) 676-3223
noble.maineadulted.org

Introducing

YORK COUNTY

Choose courses from the locations that best fit you!



Old Orchard Beach/ Saco Adult Education

28 Jameson Hill Road
Old Orchard Beach, ME 04064
(207) 934-7922
oobsaco.maineadulted.org



Sanford Community Adult Education

668 Main Street
Sanford, ME 04073
(207) 490-5145
sanford.maineadulted.org



Wells-Ogunquit Adult Education

200 Sanford Road
Wells, ME 04090
(207) 646-4565
wells-ogunquit.maineadulted.org



York Adult Education

30 Organug Road
York, ME 03909
(207) 363-7922
york.maineadulted.org

✓ "Liberal arts education for adults, focused on life-long learning, is not just leisure; it strongly influences social and civic engagement, serving as an empowering force for adult learners, especially older ones."

Hachem, H. & Manninen, J. (2020). A quantitative confirmation of the empowering benefits of liberal arts courses. DOI:10.1080/03601277.2020.1805179



"I am really thankful to York Adult Education. I have improved my English here. I've met great people who helped me through each step to enroll in college and even provided an internship opportunity in my major, computer science. York Adult Education means a lot to me. Thank you all!"

-Cihan, English Language and College Prep Programs, York Adult Education

FINE ARTS

TO REGISTER - Click on the course title or call 207.363.7922

CREATING WITH WATERCOLOR BEGINNER

Kathryn Carter

Join Kathryn Carter and learn how to create stunning seascapes, landscapes, plants, flowers and birds with professional instruction and step-by-step demonstrations. Learn how to select the right materials and handle them properly; color mixing (to avoid making mud); the use of exciting techniques to capture light and shadow; and much more. Watercolor teaches us to slow down, be present, and enjoy the journey with confidence, gratitude, patience, and joy. Let's paint!
Sat, Oct 5-Nov 2, Jan 4-Feb 1, Mar 8-Apr 5, 10-12pm, \$149

CREATING WITH WATERCOLOR ADVANCED BEGINNER

Kathryn Carter

Join Kathryn Carter and learn how to create stunning seascapes, landscapes, plants, flowers and birds with professional instruction and step-by-step demonstrations. Learn how to select the right materials and handle them properly; color mixing (to avoid making mud); the use of exciting techniques to capture light and shadow; and much more. Watercolor teaches us to slow down, be present, and enjoy the journey with confidence, gratitude, and joy. **Thur, Oct 3-31, Jan 2-30, Mar 6 - Apr 3, 10am-12pm, \$149**



KOREAN LOTUS FLOWER LANTERN

Younhee Shin

In this immersive class, a Korean Spirit and Culture Promotion Project member will guide you step-by-step in creating a beautiful lotus flower lantern using colored paper and wireframes. Enjoy a captivating presentation on the lotus and lantern festival, followed by a short documentary on Korea. Complimentary books on Korean history and culture will be available for FREE. Don't miss this chance to craft, learn, and explore Korean heritage!
Tue, Apr 16, 6-7:30pm, \$19



EARRINGS WORKSHOP

Alice Carroll

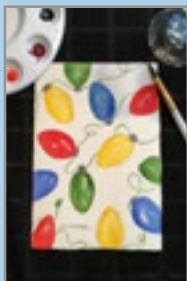
In this workshop, you'll explore textures and fold forming to create unique earrings. Templates will be provided to help you choose the shape, which you will then saw out of metal. After folding the metal in half, you'll gently hammer it to create a seam, then open it up again to texture the folded seam. Each student will also learn how to make small granules to solder onto the earrings for added design details. No experience is required, and all materials and supplies are included. Join us to craft a distinctive pair of earrings from start to finish!
Sat, Mar 29, 10am-1pm, \$69



HOLIDAY LIGHTS WATERCOLOR LITERACY FUNDRAISER

Kathy Carter at Wiggly Bridge Distillery

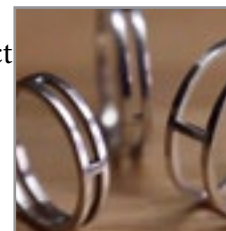
Join us for a festive and creative evening at Wiggly Bridge Distillery for our Holiday Lights Watercolor Painting Workshop! This special event is designed for artists of all skill levels, from beginners to seasoned painters. Under the guidance of a skilled instructor, you'll learn the techniques to create a beautiful holiday lights scene using watercolor paints. *All proceeds from this event will go towards our literacy program helping to provide books and educational resources to those in our community.*
Thurs, Nov 14, 6-8pm, \$40



CAGE RING

Alice Carroll

If you love rings, this workshop is perfect for you! Using basic tools, each student will learn how to measure their ring size and create two rings that will be combined into one. We'll add cross bars between the rings, soldering them together. This class covers soldering small joints, shaping, finishing, and polishing. No prior experience is necessary, and all materials and supplies are provided. Join us to craft a unique and ring from start to finish!
Sat, Apr 12, 10am-1pm, \$69



ALL NEW SILVERSMITHING
AND JEWELRY MAKING!
No prior experience necessary.

FINE ARTS

TO REGISTER - Click on the course title or call 207.363.7922

DRILLING SEA GLASS AND BEACH STONES

Alice Carroll

Get ready for summer by turning your sea glass and small beach stones into beautiful jewelry! In this class, we'll discuss the best drill bits to use and how to drill glass without overheating it. Bring in your favorite collection and transform them into earrings, pendants, or even rings. We'll show many examples of what you can create with your drilled treasures. No experience is required, and all materials and supplies are provided.

Sat, May 24, 10am-1pm, \$69

CAPE COD KNOT BRACELET

Alice Carroll

If you love locking bracelets, this project is perfect for you! In this workshop, each student will learn how to measure their wrist and fabricate a beautiful bracelet. We'll cover several soldering techniques to assemble the bracelet. The class includes a demonstration and ample work time to fabricate and polish your piece. No experience is required, and all materials and supplies are provided.

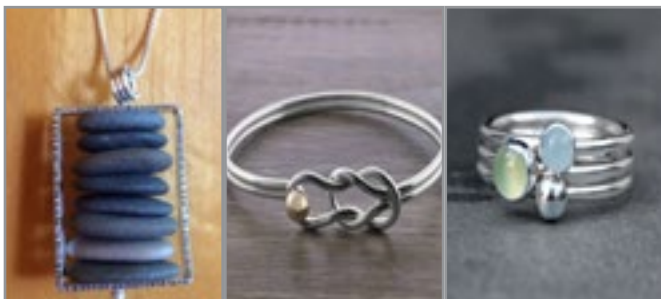
Sat, Nov 9, 10am-1pm, \$69

STACKING RINGS

Alice Carroll

If you love to mix and match your rings, this workshop is perfect for you! Each student will create three small rings, exploring various textures such as stamping and hammering to embellish them. After crafting the rings, you'll attach a small bezel and set two stones. You'll have the freedom to design your rings and decide how they will stack together. No prior experience is required, and all materials are included.

Sat, Jan 25, 10am-1pm, \$69



SPINNER RING

Alice Carroll

Create your own fun ring with moving parts in this engaging workshop! Perfect for fidget enthusiasts, this beginner-friendly class will guide you through the process of sizing your ring, working with metal, and incorporating unique textures. You'll learn techniques such as stamping, roller printing, and hammering to create your desired design. After texturing, you'll solder, shape, and polish your ring before adding the spinning elements, ensuring they move freely. Join us and craft a ring that's as fun to make as it is to wear!

Sat, Sep 7, 10am-1pm, \$69



SILVER AND GEMSTONE LATCH BRACELET

Alice Carroll

In this class, you'll learn to form and forge metal to create a beautiful bracelet with a unique front clasp featuring a small bezel-set stone. Through demonstrations and ample work time, each student will master various soldering techniques and the metal forming process to shape the bracelet. After fabricating the bracelet, you'll add a small stone to serve as the clasp.

Sat, Feb 22, 10am-1pm, \$69



BEZEL SET SEA GLASS RING

Alice Carroll

Join Alice for a hands-on, three-hour workshop where you'll learn to texture, size, solder, and set a stone. Each student will create their own bezel, texture a ring, and solder them together. We'll cover how to properly size your finger and calculate the metal needed for your ring. Once your ring is crafted, you'll learn to set a piece of sea glass in a bezel setting. All materials are provided, but you are welcome to bring your own beach stone or sea glass if you have a special piece.

Sat, Oct 26, 10am-1pm, \$69



FINE ARTS

TO REGISTER - Click on the course title or call 207.363.7922

ALL NEW CLAY AND GLASS
All skill levels welcome!!

CLAY LEAF EMBOSSED PLATTER

Firefly Pottery

Create your own serving platter using real clay slabs and decorate it with pressed leaves to design a beautiful and functional piece of art.

Tue, Sep 17, 10:30am-12:30pm, \$49

Thurs, Sep 19, 6:30-8:30pm, \$49



SPOOKY CANDY BOWL

Firefly Pottery

This bowl holds all the candy! Join us as we use a fun paper and bubble blowing technique to paint a spectacular centerpiece for your Halloween treats. And for an extra spooky touch, we'll even throw in a spider! Perfect for adding a festive flair to your Halloween celebrations.

Tue, Oct 15, 10:30am-12:30pm, \$55

Thurs, Oct 17, 6:30-8:30pm, \$55

HOLIDAY CHIP-N-DIP

Firefly Pottery

Join us for a festive and creative workshop where you'll have the opportunity to paint a large Chip & Dip bowl, perfect for your holiday gatherings. Choose from a variety of seasonal designs and let your creativity shine as you craft a unique piece that will be the highlight of your holiday table. All skill levels are welcome!

Tue, Nov 5, 10:30am-12:30pm, \$39

Thurs, Nov 7, 6:30-8:30pm, \$39

GLASS FUSED ORNAMENTS

Firefly Pottery

Glass fusing is fun and easy - the hardest part will be choosing your favorite design! In this class, you'll create three ornaments. They make great gifts, too!

Tue, Dec 10, 10:30am-12:30pm, \$39

Thurs, Dec 12, 6:30-8:30pm, \$39



BIRCH TREE CANISTER

Firefly Pottery

We love this design and can't wait to show you the easy techniques to make your very own! You'll create a stunning platter and have the option to choose different background colors to represent various seasons. Discover how simple it can be to create a custom piece.

Tue, Jan 14, 10:30am-12:30pm, \$55

Thurs, Jan 16, 6:30-8:30pm, \$55

GLASS FUSED HEART DISH

Firefly Pottery

Using brightly colored fusing glass, create a stunning heart dish that will brighten any room! In this workshop, you'll learn the techniques to design and fuse glass into a vibrant and eye-catching piece.

Tue, Feb 18, 10:30am-12:30pm, \$59

Thurs, Feb 20, 6:30-8:30pm, \$59

LEMONS! PITCHER

Firefly Pottery

Create the perfect pitcher for refreshing beverages! In this workshop, you'll design and hand-paint your own unique pitcher, perfect for all your gatherings.

Tue, Mar 18, 10:30am-12:30pm, \$49

Thurs, Mar 20, 6:30-8:30pm, \$49



CLAY OLIVE SERVER

Firefly Pottery

Design/create an elegant oliver server using real clay! Perfect for holding nuts, candy, or as a stylish addition to your charcuterie spread, this versatile server will be a functional piece for any occasion.

Tue, Apr 15, 10:30am-12:30pm, \$59

Thurs, Apr 17, 6:30-8:30pm, \$59

LOBSTER PLATTER WITH BUTTER BOWL

Firefly Pottery

Create the perfect platter for your lobster dinner! Learn this easy technique to craft a beautiful, mouth-watering design. No matter your level, you'll leave with a stunning piece that will impress your guests.

Tue, May 13, 10:30am-12:30pm, \$55

Thurs, May 15, 6:30-8:30pm, \$55

SO POPULAR! THESE CLASSES FILL UP QUICKLY! REGISTER EARLY!

FINE ART: PHOTOGRAPHY

TO REGISTER - Click on the course title or call 207.363.7922

EVERY PICTURE TELLS A STORY: ORGANIZING PHOTOGRAPHS

Jill Braceland

Learn techniques on how to work through that box of photographs we all have. Integrating the stories behind the pictures will also be explored. Please bring some of your photographs to get started. Jill Braceland has been successfully delivering seminars in organizing and writing topics to adult ed programs in the local area. Her seminars have a reputation of being interactive and practical, and are presented in an easy, friendly manner.

Wed, Nov 20, 6-8pm, \$19

PORTRAIT PHOTOGRAPHY

Steve McGrath

This portrait photography course is designed to teach you everything you need to know to take professional-quality portraits. You will learn how to work with all different types of subjects, from individuals and groups to children and pets. Steve will explain the nuances of lighting and posing, how to shoot in studio or on location, and how to master the gear you will need to create inspiring work!

Thu, Dec 5, 12, 5:30-7pm, \$39

SMARTPHONE PHOTOGRAPHY

Steve McGrath

This Class is dedicated to helping you with understanding how to use your smartphone photography, how to take a create great Images on your phone, what editing apps to use, how to share and print your images. Join Steve as we go over how to find out how to use essentials controls on your phone along with the best free and low-cost tools for editing and image management.

Thu, Sep 12-26, 6-7:30pm, \$59

CREATING VIDEO CONTENT

Griffin Cusick

Want to make your videos feel a little more professional? We're here to help with all things video, whether it's for a business, family, or a personal project; all you really need is a cell phone!

Tue, Nov 12, 5-7pm, \$25

SMARTPHONE PHOTOGRAPHY

Steve McGrath

This Class is dedicated to helping you with understanding how to use your smartphone photography, how to take a create great Images on your phone, what editing apps to use, how to share and print your images. Join Steve as we go over how to find out how to use essentials controls on your phone along with the best free and low-cost tools for editing and image management.

Wed, Jan 8-22, 5:30-7pm, \$59



DIGITAL PHOTOGRAPHY FOR NEWBIES

Steve McGrath

Are you still getting to know your digital camera and its features? Here's an opportunity to learn from an expert in this seminar for beginners! Have your camera ready and learn when and how to use its special features - such as program mode, manual mode, aperture priority and shutter priority. Also covered will be basic composition and best use of light for different situations, such as plant, people, macro, and landscape photography.

Wed, Jan 8-Feb 5, 7:30-9pm, \$89

NATURE PHOTOGRAPHY

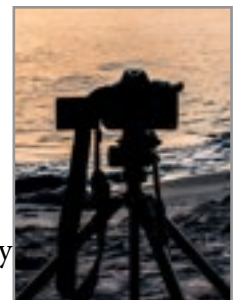
Steve McGrath

Steve McGrath

In this online Nature Photography Workshop Steve will show you all the various camera settings you can use when taking Nature Photography utilizing your Shutter and Aperture settings for the best exposure. In-

cluding understanding and using natural light, finding the best composition, understanding the ways different focal length lenses behave, and using depth of field and the use of filters. Tripods are also a plus but not mandatory for the class! PLEASE NOTE: May 17 is in-person at Schoodic Point.

Tue, May 13-20, 7:30-9pm, \$59



CREATING COMMUNITY

TO REGISTER - Click on the course title or call 207.363.7922

NEWS LITERACY AND DEMOCRACY: DIGGING MORE DEEPLY

George Whitbread

Why is it important to become news literate, especially in a presidential election year? In this class, we will examine the many ways in which our consumption of news and information influences our decisions as citizens, and how we can become better informed voters. We'll also explore some of the constitutional issues related to our changing world of news and information, learn why a fair and free press founded on the principles of standards-based journalism is so important in a democracy, and delve into the problems caused by mis- and disinformation. We'll explore these topics and more in a nonpartisan and respectful manner.

Tue, Oct 1, 6-8pm or Wed, Oct 2, 6-8pm, FREE

AN INTRODUCTION TO NEWS AND INFORMATION LITERACY: AN OVERVIEW

George Whitbread

Get a glimpse into the world of "news and information literacy" and learn why news literacy education is so important in today's world. This overview session will give you a preview of a full five session course that will be offered in the spring of 2025. You'll be introduced to the many aspects of "news literacy" and the role it can play in helping us all navigate our confusing world in which "the news" is not always standards-based journalism. Find out how some of the basic skills and principles of news literacy education can promote more understanding and better communication in a polarized society.

Tue, Oct 8, 6-8pm or Thurs, Oct 9, 6-8pm, FREE

NEWS AND INFORMATION LITERACY: THE ABC'S

George Whitbread

Are you frustrated by our confusing and complex world of news and information? This five part course follows the optional "overview" session that was offered in the fall and includes five "deeper-dive" topics exploring the "ABC's" of news literacy. A "field trip" (date to be determined) to meet with the executive editor of the Portland Press Herald, Steve Greenlee, to discuss all things news/journalism is offered as well!

Tue, Apr 29-May 27, 6-8pm, FREE

BASICS OF THEATER

Lauren Cummings

Welcome to Intro to Acting! This class is designed to boost your confidence on stage and enhance your skills in acting and public speaking. Join us for a dynamic experience where you'll engage in theater games, improvisation exercises, and more. Whether you're new to acting or looking to refine your stage presence, this is the perfect opportunity to learn in a supportive environment without the pressure of a large theater crowd. Discover the fun and rewarding journey of acting while gaining valuable skills for both on and off stage!

Wed, Sep 18-Oct 30, 6-7pm, \$39



VOICE-OVER CLASS

Lisa Foster

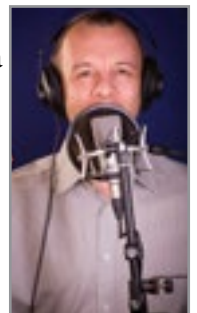
In what could be the most enlightening webinar you've ever taken, our instructor and professional voice coach will show you how you can actually begin using your speaking voice for commercials, films, videos, and more. Most people go about it the wrong way. In this introductory class, you will learn about a unique, outside the box way to break into this creative, fulfilling, and potentially lucrative industry. Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer! In addition to online instruction, you will be given the opportunity to book a 1-on-1 script read and voice evaluation via telephone with your instructor for the following day. This class will be presented via Zoom, you will receive a link the 24 hours prior to the class.

Tue, Oct 29, 6:30-8:30pm, \$39

Wed, Nov 20, 6:30-8:30pm, \$39

Tue, Feb 11, 6:30-8:30pm, \$39

Wed, May 7, 6:30-8:30pm, \$39



AN INTRODUCTION TO LOGICAL FALLACIES *ed2go online*

This course provides you with an overview of common logical fallacies that students may encounter in the news and in their everyday lives. You will learn examples and techniques to address these fallacies.

Anyday, Anytime, \$44

CREATING COMMUNITY

TO REGISTER - Click on the course title or call 207.363.7922

PAGE TURNERS BOOK CLUB

Beth Knight

Are you tired of reading in solitary confinement? Bored of never having anyone to gush about your latest literary obsessions with? Look no further! Our diverse and open-minded community welcomes readers of all kinds - whether you're a seasoned bookworm or a newbie eager to dive into uncharted literary waters. The only requirement for joining the Page Turners Book Club is a desire to get together to discuss each month's book! Let's read, laugh, and bond over the stories that make our hearts race and our imaginations soar! October's great read is *The Frozen River* by Ariel Lawhon. We will choose the following months' books together. If you enjoyed our past book clubs, *Voices of Women* and *Voices of Us*, you will love Page Turners with Beth Knight. She is an amazing facilitator and teacher. Join us for book club spread across three separate sessions, each lasting three months. We meet on the first Wednesday of every month.

Wed, Fall: Oct 2, Nov 6, Dec 4, \$39

Winter: Jan 8, Feb 5, Mar 5 \$39

Spring: Apr 2, May 7, Jun 4 \$39

GARDEN COACH FOR DIY GARDENERS: 1-ON-1

Laura Tangerini

Whether you are a new home owner and are trying to figure out where to start or you are looking to revamp your existing landscape, a garden coach is an invaluable resource. A garden coach is someone with the passion and expertise to mentor you through garden projects, saving money, time, and potential pitfalls. This 1-on-1, 1 hour session takes place at your location/garden of your choice. Choose your 1 hour time slot: Monday 9 to noon, Wednesday 3-6pm, or by appointment. From April 15 through the summer.

You pick \$139



ABUSED CHILDREN IN MAINE NEED A VOICE

Bill Diamond

Kids in Maine's care are suffering abuse and sometimes being killed. The child protective system is leaving caseworkers, foster parents, children and other stakeholders unsupported. Walk a Mile in Their Shoes was solely founded to prevent the abuse and homicide of children that are involved with the system. We'd like to share what we've learned from listening sessions held across Maine and how we are supporting children under Maine's supervision.

Wed, Oct 9, 7-8:30pm, Free



FOOD ADDICTS IN RECOVERY ANONYMOUS (FA): INFO SESSION

Food Addicts in Recovery Anonymous

Attend by zoom or by phone FA offers a solution for people who are overweight, underweight, and/or obsessed with food, weight or dieting. At the session you will hear more about FA and from people who have found a solution through the FA program.

Tue, Oct 15, 6:30-8:00 pm, FREE

FOOD AND MOOD: WHAT'S THE CONNECTION?

ed2go online

Learn about how food affects one's mood, the types of nutrients that can improve mental health, types of eating disorders, and how to incorporate mindful eating as a way of supporting positive mental health.

Anyday, Anytime, \$44

CLASS: COLLABERATIVE LEARNING & SOCIAL SKILLS

Lynn Sheehan & Shawn Cola

Unlock the power of effective communication and collaboration in our adult social skills class. Discover the art of active listening, conflict resolution, and teamwork through games, crafts and real world experiences. Enhance your relationships, both personally and professionally, in a supportive and engaging environment.

Wed, Sept 18 - May 28, 6:30-8pm, FREE



CREATING COMMUNITY

TO REGISTER - Click on the course title or call 207.363.7922

SALEM WITCH HYSTERIA

James Kences

Even after decades of historical research, the Salem Witch Hysteria episode of 1692 remains compelling, with many unanswered questions. Though the outbreak of the hysteria began in Salem Village, it quickly spread to other towns in Essex County, and was to result in over one hundred and forty accusations, and nineteen executions. Why did it happen, and how were events linked to the frontier war in Maine? The course will review what has been learned so far, and will also consider future directions for studies.

Tue, Oct 15-29, 6-7:30pm, FREE

PRE-REVOLUTION BOSTON

James Kences

As we approach the two hundred and fiftieth anniversary of the War of Independence, the role that Boston played as the site for so many of the critical events in the decade leading up to the war, needs to be explored. How was it that this seaport town with one of the largest populations of any place on the Atlantic seaboard, became the seat of so much violence and controversy in the period from 1765? And what was it like to live in Boston at this time in history?

Tue, Jan 14-28, 6-7:30pm, FREE



THE HISTORY OF PLASTICS

James Kences

Plastics-while we encounter a variety of these materials throughout the day, we rarely give any thought to history. In fact, plastics not only possess a history, but that history yields clues as to how they became so ubiquitous in a relatively brief period of time. This course includes a broad history of plastics, from the technology to the social impact. It is hoped that you will never look at plastics in quite the same way again.

Tue, Mar 11-25, 6-7:30pm, FREE

HISTORY AND THEORY OF FILM

Griffin Cusick

Whether you're a cinephile or just like movies, come hangout, chat, and learn about the history of film and the ways that people have consumed this popular media since its conception.

Tue, Mar 4-18, 5-7pm, \$49

CRUISING WITH KELLY

Kelly Monroe

Are you interested in taking a cruise but not sure where to start? Join this one-night class with Kelly Monroe, owner of In The Magic Travel. With over a decade of experience planning vacations and creating unforgettable memories, Kelly will guide you through the essentials of cruising. She will cover cruise lines, itineraries, departure ports, what to expect, how to proceed, and answer all your questions. **Wed, Nov 6, 6-8pm, \$15**

Mon, April 7, 6-8pm, \$15

PLAN YOUR DISNEY TRIP WITH A PRO

Kelly Monroe

Join this class with Kelly Monroe, the owner of In The Magic Travel, and gain valuable insights into planning your next magical vacation. With over a decade of experience specializing in all Disney destinations, Kelly will provide comprehensive information on resorts, park tickets, theme parks, dining plans, and more.

Mon, Oct 7, 6-8pm, \$15

Mon, Apr 21, 6-8pm, \$15

CRIBBAGE FOR BEGINNERS & ENTHUSIASTS

Tim Sheehan

Discover the classic card game of cribbage in this engaging course designed for both beginners and enthusiasts. Learn the basics of the game, including card values, pegging, and the rules of play. Experienced players will also benefit from advanced strategies and tips to improve their gameplay. Join us for evenings of fun, strategy, and camaraderie!

Wed, Oct 2-23, 6-8pm, \$29



CREATING COMMUNITY

TO REGISTER - Click on the course title or call 207.363.7922

BOAT AMERICA

U.S. Coast Guard Auxiliary

Boat America is a National Association of Boating Law Administrators certificate class that offers an in-depth and interesting boating safety course, and provides the knowledge needed to obtain a boating certificate. Some insurance companies will also offer discounts on boating insurance to boaters who successfully complete this course. Introduction to Boating - Types of power boats, boating vocabulary, sailboats, paddle boats, powering boats, and engine types. Boating Law - Boat registration, regulations, hull identification numbers, required safety equipment, Federal boating law, state boating law, and reporting accidents. Safety Equipment - Life jackets, fire extinguishers, sound-producing devices, visual distress signals, anchors, and other safety equipment. Safe Operation and Navigation - Buoys and beacons, aids to navigation, navigation rules, docking, and the dangers of alcohol on the water. Boating Emergencies - Hypothermia, boating accidents, man overboard, capsizing, emergency radio calls, carbon monoxide dangers, and weather. Trailering - Types of trailers, lights, hitches, towing a trailer. Sports and Boating - Water-skiing, hunting and hunting gear, PWC operation, and other boating tips.

Wed, Oct 16, 23 & 30, 5:30-8:30pm, \$49



MAINE DRIVING DYNAMICS

Maine Bureau of Highway Safety

This two-class, five hour course offers all drivers the opportunity to improve their defensive driving abilities. The course includes attitudes and the basic elements that constantly challenge drivers on Maine's highways. The course is taught by a certified Maine Driving Dynamics instructor. The course format engages students with lectures, videos, and class discussions/participation. Those completing the course will receive a three-point credit on their driving records. It is important that you arrive at class on time, otherwise, you will not receive credit.

Mon & Wed, Nov 18&20, 6-8:30pm, \$79

DOWNSIZING?

Jill Braceland

This seminar is designed to offer organizing strategies to start your downsizing efforts. Establish your project priorities, learn what supplies you might need, and set realistic time constraints. Leave with an action plan.

Tue, Sep 24, 6-8pm, \$19

TAMING THE TO DO LIST

Jill Braceland

Identify techniques that will help you organize your personal time. Suggestions offered include prioritizing, creating the To Do list, and how we underestimate time. Tips on how to stop procrastinating and being overwhelmed will also be discussed. Jill Braceland has been designing and delivering seminars in a variety of management and writing topics for more than 30 years. She has a reputation of offering seminars that are well organized and practical, and presenting them in an easy, friendly manner.

Wed, Dec 4, 6-8pm, \$19

MY DYING TO DO LIST

Jill Braceland

Do you know how much paperwork is involved in organizing your estate? This quick overview deals with matters involving Family, Finances, Future, Funeral. You will leave with a list of resources. This is an informational seminar only. Jill's seminars have a reputation of being interactive and practical, and are presented in an easy, friendly manner.

Materials Fee \$5/pp to instructor

Mon, Oct 28, 6-8pm, \$19

ANXIETY DISORDERS

ed2go online

Learn about the types of anxiety disorders as well as conventional and integrative treatment approaches to anxiety disorders.

Anyday, Anytime, \$44

HOLISTIC STRESS MANAGEMENT

ed2go online

Learn about how holistic stress management techniques including self-awareness, cognitive restructuring, guided imagery, social support, art therapy, and journaling.

Anyday, Anytime, \$44

WE CAN HELP WITH THAT!

OUR MISSION: To provide affordable, accessible, quality, lifelong learning opportunities to equip community members with the tools necessary to pursue their academic, vocational and personal goals, contribute to the economic strength of the community, and participate as informed members of society.

IN OTHER WORDS, WE HELP YOU **LEARN, GROW, AND THRIVE.**

Programs and Services

Please call 207.363.7922 for more information.

Academic Programs

FREE reading, writing, and math classes are all designed to increase your skills in order to help you reach your goals. Also, HiSET® (replaces the old GED® exams) high school equivalency test prep classes can help you earn your high school credential.

Learn English!

English Language Learners (ELL), Multilinguals (ML)

We offer flexible, FREE ELL classes. The focus of the class will be on conversation, pronunciation and grammar. Class sizes are small so we can offer individual attention and can structure the class to meet your needs. In addition to classes we can also provide one on one tutoring.

Individual Tutoring

Many people in Maine have trouble reading a newspaper, filling out a job application or using a computer. If you know someone who has difficulty reading, call us, we can help. All tutoring is private and FREE. Also, if you would like to be a tutor, we'd love to pair you up with someone wanting to learn.

College/Career Prep and Guidance

Looking to get the skills you need to succeed in college? Our college prep classes will not only help you pass the Accuplacer test, but also build your skills (and confidence) in order to do well in college. Career certifications such as CNA can also be earned through York Adult Ed. Not sure what you want to do for a career? Meet with our career counselors to find out what jobs are out there in your range of interests!

Veteran Recognition

Did you leave high school to fight in Korea or WWII? York Adult Education appreciates your contributions and will award you a diploma. Operation Recognition is a program to honor veterans who were unable to continue high school due to World War II or the Korean War. To qualify, service must have been during the period of September 16, 1940 – December 31, 1946 (WWII) or June 25, 1950 – January 31, 1955 (Korean War). Graduating veterans receive actual diplomas.

Online Learning

Like the idea of learning from home in your pj's? We partner with several high quality businesses to offer a myriad of online courses from academics, to career exploration, to certifications, and hobbies! Your career path may lead you to need more training - or maybe you have a hobby that you'd like to keep up to date – either way, we have online classes that may fit your need.

Customized Business Training

Customer service needs improvement? New computer system at work? Are you a local business with a need to train your staff? Let us help you by creating a program custom designed to meet your needs.



Volunteer and Support Opportunities

Volunteers Needed - Literacy/Math Tutors

We are looking for volunteers to work with our adult academic students. Opportunities exist to work one-on-one or with small groups to help students improve their math, reading, writing, or English language skills.

Volunteers Needed - Computer/Tech Tutors

In today's tech world, more people are being left out of learning and socializing opportunities due to their lack of technology skills. Work one-on-one or with small groups to help adults increase their comfort level and tech skills on their computer or phone.

Volunteers Needed - Childcare

We occasionally have a need for volunteers to help with childcare while parents are attending classes or participating in special training. If you enjoy spending time with young children and have some time to spare, we'd love to have you working with our "Little School".

Volunteers Needed - Fundraising Events

We could use some help with our fundraising events like our paint party and trips. If you'd like to volunteer to help with these contact us and we will get you in touch with our volunteer liaison.

Class Ideas Needed - Teaching

We're always on the lookout for enthusiastic teachers who would like to share their expertise with members of the community. Contact us with your course suggestion, a brief description, and your credentials for teaching this course at: lrobertson@yorkschoools.org or call 207.363.7922.

Sponsorship Needed - Become a Literacy Friend!

Want to support your community, neighbors, and the great work going on at York Adult Education? Have a desire to be generous with your resources? We have opportunities for you - give to our scholarship fund, literacy program, or sponsor our website or catalog! Call York Adult Education at 207.363.7922 or email Lisa Robertson at lrobertson@yorkschoools.org to find out how you can become a YACE Sponsor.

REGISTER EARLY!



Pre-registration and payment is required at least one week prior for all courses. Space is not guaranteed until payment is received. Courses may be cancelled due to insufficient enrollment.



ONLINE REGISTRATION

Go to www.yorkadulthoodeducation.org



PHONE REGISTRATION

Call the York Adult Education office at 207.363.7922 and we will be happy to help.



MAIL-IN REGISTRATION

Complete the registration form here. Include your card number or make your check payable to: York Adult Education and mail to YACE, 30 Organug Road, York, ME 03909

THE FINE PRINT

- **Disclaimer:** We do our best to ensure accuracy, but there may be errors, changes, or acts of God that render price, dates, or times incorrect.
- **Age Requirement:** Minimum age for participation in York Adult & Community Education classes is 17 unless otherwise stated in the course description or special permission is granted in writing by the director.
- **Storm cancellation policy:** Adult Education classes will be cancelled if school is cancelled. Please check area radio and TV stations for cancellation information. If there is a one hour delay for the York Schools, daytime Adult Education classes will be held as scheduled. A two hour delay will postpone daytime Adult Education classes one hour. We do our best to reschedule classes that have been disrupted by storm cancellations, but it is not always possible to extend courses. We do not give partial refunds due to storm cancellations.
- **Disability Access Statement:** The York Adult and Community Education program provides equal access to all programs and activities.
- **Payment Options:** York Adult and Community Education accepts payments in cash, check, debit or credit cards. There will be a \$30 fee with any returned check.
- **Refunds:** 100% refund of payment if the course is cancelled. If a participant withdraws two business days prior to first class they will receive 100% refund of the cost of the course, but no refund of credit card bank processing fee. No refunds or partial refunds once a class has started. No refunds for trips after registration deadline. It takes 2-3 weeks to process refunds if paid by check. Trip type classes have a 5 day cancellation notice as they require the advance purchase. No shows and late cancellations can not be refunded.

PER STATE OF MAINE LAW, THERE IS NO SMOKING, VAPING, DRINKING, OR DRUGS PERMITTED IN, ON, OR OUTSIDE ANY YORK SCHOOL PROPERTY.

REGISTRATION FORM - FALL 2024

NAME _____

EMAIL _____

MAILING ADDRESS _____

PHONE _____ CELL PHONE _____

Course name	Day/Date	Fee
		\$
		\$
		\$
		\$
Literacy Fund Donation	\$5_ \$10_ \$25_ Other ____	\$
	Total Amount Enclosed	\$

All information is confidential.

Check # _____ OR Credit Card# _____ Exp. date _____ CVV* _____

(*On back of card)



YORK ADULT EDUCATION

30 Organug Rd., York, ME 03909

ELEVATE YOUR FUTURE

A CHANGE IN PERSPECTIVE CAN
REDEFINE POSSIBILITIES



High school completion
Build skills & earn your diploma!
We can help with that!

Improve your English literacy
through York Adult Education

College Transitions Classes Now Enrolling
Your next step is here!

Find your passion & become a lifelong learner
We can help with that!

We can help with that!



Full detailed catalog at
www.yorkadulthoodeducation.org